



GEORGIA STATE UNIVERSITY
VOLUNTARY SEPARATION PROGRAM

APPLICATION TO PARTICIPATE

This application is voluntary. Your completed application must be received by the Office of Human Resources (1 Park Place, Suite 330 - retirement@gsu.edu) by 5:00 p.m. on August 24, 2020 or it will not be considered.

I am applying to participate in GSU's Voluntary Separation Program and to voluntarily retire from employment at GSU in accordance with the Voluntary Separation Program.

Name (Please Print):

Position/Title:

Department:

Contact phone number:

Hire Date (month/year):

Please indicate whether you are: Staff Faculty

Please indicate which retirement plan you participate in:

Teachers Retirement System (TRS)

Optional Retirement Plan (ORP)

Requested effective retirement date: August 31, 2020 December 31, 2020 May 31, 2021

By signing below, I apply to participate in the Voluntary Separation Program ("Program"). I understand that upon confirmation of my eligibility to participate in and written acceptance by the Provost of an Agreement and Release signed by me, I will become entitled to payment of benefits under the Program, but only if I remain employed by GSU continuously through my retirement date and satisfy such other conditions for the payment of benefits as may be required under the Program. GSU may reject my application if I do not meet the Program's eligibility requirements, if my application is not complete, and/or funding for this Program has been exhausted.

Signature and Date

Office Use Only
Received by HR: Date / Time
Approved: Dean or Vice President Date
Approved: Provost Date